



ESTIMATOR

JOB DUTIES

- Build new subcontractor relationships and maintain existing relationships.
- Effectively communicate with subcontractors, architects, and design teams.
- Effectively communicate with internal and external clients.
- Actively participate in proposal presentations.
- Identify potential risk issues and communicate effectively with project team.
- Exhibit detailed knowledge of project delivery methods, design phases, etc.
- Establish proficiency with estimating programs.
- Refine understanding of how schedule and site logistics affect the estimate.
- Adept knowledge of estimate format structures.
- Understand client deliverables and required process to achieve desired results.
 - o Significant role in deliverable packaging effort.
- Proficient in subcontractor scope review and bid analysis process for most scopes of work.
 - o Identify and address cross trade scope coordination issues.
- Participate and/or lead internal proposal review process.
- Exhibit continued consistent quality of work product.
- Generate accurate detailed estimates and clarifications
- Develop conceptual estimating skills.
- Demonstrate leadership and follow-through on assigned individual projects.
- Ability to lead multiple project pursuits.
- Manage value engineering process.
- Development of General Conditions costs for inclusion in estimates.
- Well-versed in proposal clarification process.
- Understanding appropriate systems costs for project type.
- Actively engage in internal and external company functions.
- Effectively market Dohn Construction.
- Promote company image, ethics, and professionalism.

BACKGROUND

- Bachelor's Degree in Construction Management or related field (preferred).
- Three to five years of general contractor preconstruction experience.
- Experience in hard bid and negotiated projects